



HAMMOCKS BEACH STATE PARK
APPLICATION FOR GROUP CAMPING RESERVATION

Requested Check-In Date: _____ Check-Out Date: _____
*Please provide alternate dates for your visit as reservations are **first received first reserved**. (See page 2 for fee schedule)*

First Alternate Dates: _____ Second Alternate Dates: _____

Number of Nights Stay: _____ Group Site(s): _____
Group Campsites can only be reserved by valid organizations. Site A accommodates up to a maximum of 24 persons and 8 tents, while Site B accommodates up to a maximum of 12 persons and 4 tents per campsite.

Amount Enclosed: \$ _____ Make check payable to **Hammocks Beach State Park** (FULL PAYMENT AMOUNT MUST ACCOMPANY RESERVATION FORM TO OBTAIN A CONFIRMED RESERVATION, additional fees that may be due are paid at check-in. See page 2 for Fee Schedule. A returned check fee of \$25.00 will be charged on all returned checks, **DO NOT MAIL CASH FOR RESERVATION AMOUNTS.**)

Organization Name: _____

Contact Person Name: _____

Complete Mailing Address: _____

A copy of the application including a reservation number will be returned to you acknowledging receipt of payment and serve as your reservation confirmation.

Phone No.: _____ Email: _____
(We will attempt to contact you at the phone number or email address above with questions, or concerns regarding your reservation.)

Approximate Number in Party: _____ Approximate Arrival Time: _____
There are two group campsites available, one accommodates a maximum of 12 persons, the other a maximum of 24 persons. They can be reserved individually or collectively based on availability for a total maximum capacity of 36 persons. Groups must check in at the Visitor's Center (See page 2 for Visitor Center Hours) upon arrival to obtain a vehicle parking pass, and pay any additional fees due.

Transportation to Bear Island (ex. Ferry/Canoe/Kayak/Private Boat): _____
Please allow sufficient time to obtain a camping permit, parking passes, and purchase ferry tickets (if necessary), during visitor center hours.

_____ Check here if you wish to receive a copy of the ferry schedule and fees. Groups are responsible for knowing the ferry schedule prior to reserving a campsite. (Ferry tickets are an additional fee and are purchased at the Visitor Center upon arrival. A copy of the ferry schedule and fees can also be obtained by going to www.ncparks.gov and choosing Hammocks Beach State Park.)

I, the undersigned, on behalf of the organization referenced above confirm that I have read and understand the State Park Regulations and information on both page 1 and 2 of this application and take full responsibility for rental of the camping facilities.

 Signature of Person Responsible for Group

 Date

Office Use Only:

Processed By: _____ Receipt #: _____

Please return this application along a check payable to **Hammocks Beach State Park** for the camping deposit to:

Hammocks Beach State Park
 Attn.: Facility Reservations
 1572 Hammocks Beach Road
 Swansboro, NC 28584

Regulations and Information regarding Camping at Hammocks Beach State Park:

- Campsites are located in a wilderness area on an island, weather conditions and insects can be harsh. Groups will be required to carry all equipment TO and FROM the campsites without assistance from park staff.
- Park visitors are responsible for knowing and obeying all park regulations.
- Alcoholic beverages are prohibited.
- Open fires are **NOT PERMITTED at any time**. Cook stoves and grills are permissible. If you use a charcoal grill, used coals must be cooled and packed out in a trash bag.
- Campers are responsible for the removal of all trash from Bear Island. **Bear Island is designated a “Trash-Free” area** and campers are responsible for removing all trash and recyclable items from the island.
- Campers are required to know the weather forecast prior to their trip. Current updates are available at the park office.
- You must check in at the Visitor Center upon arrival to obtain vehicle parking passes and purchase ferry tickets (*if traveling to Bear Island by ferry is planned*).
- **REFUND / CANCELLATION POLICY:**
 - Any changes or cancellations made before the close of business the 14th day prior to the scheduled arrival date will result in the loss of the \$3.00 per night, non-refundable reservation fee.
 - No refunds for no-shows or cancellations made less than 14 days prior to the scheduled arrival date.
 - No refunds within 14 days, but can reschedule for another date and the loss of the reservation fee still applies. Refunds will be made using the same method as the original transactions, e.g. credit card, gift card, check or cash payment.
 - Campers who do not show on their first reserved night **must** contact the park office at 910.326.4881 by 3pm the next day to inform the park of their late arrival. If the group does not contact the park office before 3pm, the reservation is considered a no-show and the site can be re-rented.
- Reservations for group campsites cannot be transferred to family campsites. You must camp in your designated campsite.

VISITOR CENTER HOURS: Memorial Day through Labor Day – 8:00 am till 6:00 pm
 Closed Christmas Day September through May – 8:00 am till 5:00 pm.

FEE SCHEDULE:

Site		Minimum	Maximum
A	Camping Fee = \$35.00 per night \$32.00 Camping, \$3.00 Non-refundable reservation transaction fee.	5	24
B	Camping Fee = \$28.00 per night \$25.00 Camping, \$3.00 Non-refundable reservation transaction fee.	5	12

TO RECEIVE A CONFIRMED RESERVATION, PAYMENT IS DUE IN FULL AT THE TIME THE RESERVATION IS MADE.

Ferry fees are additional and are paid at check-in. Reservations made on a first received, first reserved basis. Please make checks payable to Hammocks Beach State Park, do not mail cash for reservation amounts.