

REQUEST FOR PERMIT
PICNIC SHELTER RESERVATIONS
WILLIAM B. UMSTEAD STATE PARK
8801 GLENWOOD AVENUE RALEIGH, NC 27617
(919) 571-4170

NAME OF RESERVING INDIVIDUAL: _____

GROUP NAME: _____

ADDRESS: _____
(include street, city, zip)

TELEPHONE (____) _____ - _____

EMAIL ADDRESS: _____

DATE OF PICNIC SHELTER USE: ____/____/____

SHELTER WANTED:

CRABTREE SECTION: (Hwy 70/Glenwood Ave Entrance)	LARGE "#1" (100 PERSONS)	\$85.00 _____
	SMALL "#2" (20 PERSONS)	\$25.00 _____
REEDY CREEK SECTION: (I-40 Entrance)	LARGE "#1" (125 PERSONS)	\$85.00 _____
	SMALL "#2" (60 PERSONS) Accessible	\$60.00 _____

NUMBER OF PEOPLE EXPECTED _____

There are a number of nature programs available to the public. If your group has a special request for a program, please call the Visitor Center at (919) 571-4170 to make arrangements.

PLEASE NOTE

- 1. APPLICATION AND FEE(S) MUST BE RETURNED WITHIN TEN (10) WORKING DAYS. IF RESERVATION IS CANCELLED AND A REFUND IS REQUESTED, WRITTEN NOTICE IS REQUIRED AT LEAST TWO WEEKS PRIOR TO THE RESERVATION.**
- 2. ALCOHOLIC BEVERAGES AND AMPLIFIED MUSIC ARE PROHIBITED.**
- 3. ALL GROUPS MUST BE OUT OF THE PARK PRIOR TO CLOSING. PARK HOURS: NOV-FEB 8AM-6PM, MAR, APR, SEP, OCT 8AM-8PM, MAY -AUG 8AM-9PM**
- 4. DAMAGE FEE MAY BE CHARGED AFTER INSPECTION OF THE FACILITY BY PARK STAFF.**
- 5. POSTING OF SIGNS ARE PROHIBITED IN THE PARK!**
- 6. THERE WILL BE A \$25.00 SERVICE CHARGE ON RETURNED CHECKS.**
- 7. ANY TABLES THAT ARE MOVED MUST BE RETURNED TO THEIR ORIGINAL POSITION.**
- 8. PLEASE RECYCLE ALUMINUM CANS.**
- 9. PLEASE MAKE CHECKS PAYABLE TO THE ORDER OF:
"TREASURER OF NORTH CAROLINA"**

APPROVED BY: _____
RECEIPT # _____
CHECK # _____
CASH _____

(Signature of reserving individual)

(Date)