

**Application Deadline – January 29, 2010**

**Project number 10AAT  
(DPR use only)**

**NORTH CAROLINA'S  
2010 ADOPT-A-TRAIL PROGRAM  
GRANT APPLICATION FORM**

**AGENCY/ORGANIZATION INFORMATION**

1. Agency/Organization Name:
2. Define your agency/organization as one of the following:  
  
Governmental Agency  
Non-Profit Organization
3. Federal Tax ID Number:
4. Start of Agency/Organization Fiscal Year (Month and Date):
5. End of Agency/Organization Fiscal Year (Month and Date):
6. List the name of the person authorized to sign this grant application:  
  
Name:  
Title:  
Email Address:  
Phone:
7. Primary Project Contact:  
  
First Name:  
Last Name:  
Mr. or Ms.  
Mailing Address:  
City:  
State:  
Zip Code + 4:  
Phone:  
Fax:  
Email:

**PROJECT DESCRIPTION:**

1. Project Title:
2. Brief Project Statement – Please complete the following sentence:  
This AAT grant will be used to...
3. Amount of AAT Funds Requested:
4. County or Counties where Project is located:
5. Do you currently own the property on which the trail project is to be built?  
Yes  
No
6. Provide the following information about the project lands:  
Deed Book  
Page  
County of Record
7. Describe your trail Project (Check all that Apply):  
New Trail Construction  
Trail Maintenance or Trail Restoration  
Trail Side Facilities  
Land Acquisition
8. The proposed trail project provides a link in or segment in (check one):  
A statewide trail plan:  
Mountains-to-Sea Trail  
French Broad River Trail  
Yadkin River Trail  
Deep River Trail  
  
A national trail plan:  
Appalachian Trail  
Over Mountain Victory Trail  
  
A regional trail plan:  
American Tobacco Trail  
Haw River Trail  
Dan River Trail  
Neuse River Trail  
Cape Fear River Trail

A joint city to county, city to city, county to county trail project:

A local trail project (within one jurisdiction):

Park Specific Project (within boundary of one park):

9. The proposed trail project will be (check one):

Managed and maintained by applying agency/organization staff  
Managed by agency staff with assistance from volunteers  
Managed by volunteers only

10. The trail project will be open to the general public (check one):

Seven days per week, unlimited hours  
Seven days per week, day light hours  
Limited days and/or hours (please define)

11. Primary User Group of this trail Project (Check One):

Walker/Hiker  
Equestrian  
Bicyclers  
Off-Highway Vehicles  
Canoeists/Kayakers  
Persons with Disabilities  
Multi-Use Greenway

12. Other User Groups That Use This Trail Project (Check All That Apply):

Walker/Hiker  
Equestrian  
Bicyclers  
Off-Highway Vehicles  
Canoeists/Kayakers  
Persons with Disabilities

13. Describe in feet or miles the length of your trail project (if applicable):

Feet:  
Miles:

14. List amount of acreage (if applicable) you plan to acquire with this grant:  
Acres:
  
15. List the facilities (if applicable) that are to be acquired/built with this grant:
  
16. List any existing facilities (if any) that are currently available to support this trail project (trail head parking, restrooms, drinking water, etc.):
  
17. US Congressional District Number where project is located:
  
18. NC Senate District Number where project is located:
  
19. NC House District Number where project is located:
  
20. Has your agency or organization received a AAT grant in the past 5 years?  
Yes  
No  
I don't know

## **DETAILED PROJECT DESCRIPTION**

Applicants can use this one page to provide a detailed project description if desired. This information will be used to evaluate this application.

**PROJECT DELIVERABLES AND ESTIMATED COSTS:**

Define deliverables/products that will be acquired with this grant and grantee’s cash (examples include: materials, hand tools, rental equipment, contract labor, etc.):

| <b>Project Deliverable</b> | <b>Amount Of Estimated Cost To Be Paid With RTP Funds</b>   | <b>Amount Of Estimated Costs To Be Paid With Grantee’s Cash (Not Required)</b> | <b>Total Estimated Cost For Each Listed Deliverable (RTP + Grantee Cash)</b> |
|----------------------------|---|--|--|
| #1 Project Deliverable     |   |  |  |
| #2 Project Deliverable     |   |  |  |
| #3 Project Deliverable     |   |  |  |
| #4 Project Deliverable     |   |  |  |
| #5 Project Deliverable     |   |  |  |
| <b>Totals</b>              | Total RTP Funds<br>\$<br>Note: This Figure Must at a minimum equal the amount of RTP funds requested. | Total Cash by Grantee<br>\$  | Total Cost Deliverables<br>\$  |

## USER FEEDBACK FORM

We are transitioning our grant application process from paper to an electronic format. As we are in the design portion of this transition, it is imperative for us to have your feedback. Therefore, we are requesting you provide answers to the following questions in order that we can provide a more transparent grant application and approval process.

1. Was this electronic application format more user friendly than the paper application?

Yes

No

2. Was this compatible with the software you normally use?

Yes

No

If no, what software program works best for you?

3. Would you be interested in seeing aggregate results of each applications received by year?

Yes

No

4. What can we do to make the application process more user friendly?

**APPLICATION SIGNATURE**

"On behalf of the applicant, I hereby certify the information contained in the attached application is true and correct. I understand this application will be rated on the basis of the information submitted and the submission of incorrect data or an incomplete application can result in this application being eliminated from consideration for funding."

"I hereby certify the applicant will comply with all applicable local, state and Federal laws and regulations."

Signed this: \_\_\_\_\_ day of:

By:

Title:

Electronic Signatures Accepted:

Note: Non-profit organizations applying for AAT funding for a project located on lands managed by a governmental agency must have the approval of the chief executive officer of the affected land managing agency. This approval is to be represented by the signature of the chief executive officer below.

Approved this: \_\_\_\_\_ day of:

By:

Title:

Title of Agency/Organization:

Electronic Signatures Accepted:

# NORTH CAROLINA'S ADOPT-A-TRAIL PROGRAM

## SCORING CRITERIA

This AAT Scoring Criteria will be used to initially evaluate and rank all applications received. Other funding criteria include: regional distribution of grant awards; and consideration of funding of projects that serve all trail user types.

1. **Ownership and management of land and/or trail project:**
  - a. Government Agency 4
  - b. Non-Profit Organization 2
  
2. **Trail Project to accomplish:**
  - a. Trail brochures, website information, promotional media and trail signs 5
  - b. New trail construction projects 4
  - c. Trail renovation or restoration projects 3
  - d. Trail-side facilities 2
  
- Note:** An application requesting a combination of the above will be scored based upon the highest percentage of expenditures as noted in the project deliverable section of this application.
  
3. **Project provides linkage:**
  - a. State Trail Project 5
  - b. National Trail Project 4
  - c. Regional Trail Project 3
  - d. Joint City/County, County/County Trail Project 2
  - e. Local Trail Project 1
  - f. Park specific 0
  
4. **Responsible Management Agency:**
  - a. Governmental Agency 3
  - b. Governmental Agency /NPO/Volunteers 2
  - c. NPO only 1
  
5. **The trail will be open to the public:**
  - a. Open 7 days per week 3
  - b. Open limited hours per week 1

# STATE TRAILS PROGRAM STAFF LISTING

## **Mountain Region**

Tim Johnson  
DENR Regional Office  
2090 US Hwy 70  
Swannanoa, NC 28778-2811  
Phone: (828) 296-4692 Fax (828) 299-7043  
e-mail: tim.johnson@ncdenr.gov

Counties the Mountain Region Trails Specialist assists are: Alexander, Alleghany, Ashe, Avery, Buncombe, Burke, Caldwell, Catawba, Cherokee, Clay, Cleveland, Davie, Gaston, Graham, Haywood, Henderson, Iredell, Jackson, Lincoln, Macon, Madison, McDowell, Mitchell, Polk, Rowan, Rutherford, Surry, Swain, Transylvania, Watauga, Wilkes, Yadkin, and Yancey.

## **Piedmont Region**

Position Vacant – Contact Vincent Newman-Brooks, Grants Manager  
Division of Parks and Recreation  
1615 Mail Service Center  
Raleigh, NC 27699-1615  
Phone: (919) 715-1846 Fax: (919) 715-3085  
e-mail: vincent.newmanbrooks@ncdenr.gov

Counties the Central Region Trails Specialist assists are: Alamance, Anson, Cabarrus, Caswell, Chatham, Cumberland, Davidson, Davie, Durham, Forsyth, Franklin, Granville, Guilford, Harnett, Hoke, Johnston, Lee, Mecklenburg, Montgomery, Moore, Nash, Orange, Person, Randolph, Richmond, Rockingham, Rowan, Scotland, Stanly, Stokes, Union, Vance, Warren, and Wake.

## **Coastal Region**

Ann Coughlin  
East District Office  
345-B Park Entrance Road  
Seven Springs, NC 28578  
Phone: (919) 751-2792 Fax: (919) 778-9589  
e-mail: ann.coughlin@ncdenr.gov

Counties the Coastal Region Trails Specialist assists are: Beaufort, Bertie, Bladen, Brunswick, Camden, Carteret, Chowan, Columbus, Craven, Currituck, Dare, Duplin, Edgecombe, Gates, Green, Halifax, Hertford, Hyde, Jones, Lenoir, Martin, New Hanover, Northampton, Onslow, Pamlico, Pasquotank, Pender, Perquimans, Pitt, Robeson, Sampson, Tyrrell, Washington, Wayne, and Wilson.

## **State Trails Program Grants Manager**

Vincent T. Newman-Brooks  
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## **State Trails Program Manager**

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